Dear XXX,

As promised, the table below outlines the commitments made between school staff and NAZA partners at the Data Dive on Friday, November 3. We hope that you find this process effective in strengthening school/partner relationships in support of MNPS students. Please feel free to reach out to your Zone Director if you would like assistance in implementing these steps.

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| **Action** | **Responsible Party** | **Timeline** |
| Access to progress reports  | Brittney |  |
| Access to computer carts  | Brittney |  |
| Access to disciplinary/attendance records | Brittney |  |
| A way to access teachers to find out which students have homework | Brittney |  |
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