Dear XXX,

As promised, the table below outlines the commitments made between school staff and NAZA partners at the Data Dive on Friday, November 3. We hope that you find this process effective in strengthening school/partner relationships in support of MNPS students. Please feel free to reach out to your Zone Director if you would like assistance in implementing these steps.

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| **Action** | **Responsible Party** | **Timeline** |
| Absenteeism with regards to enrolled students  | Dean of Instruction and Site director | Weekly email |
| Academic progress with MAP dive/grades  | School admin and site director | 11/21 after 10 a.m. (November benchmark) |
| Disciplinary records for enrolled students | Dean of Instruction and site director  | Weekly email  |
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